

## C/F/Y Planning Meeting

2/3/09

**Present:** Jan Wagler; Cheryl Eads; Helen Minth; Manfred Leonard; David Helling; Robert Qualls; Leigh Gibson; Mark Oehrenberg; Carol Dickneite; Sharon Briton; Judy Dickerson; Anita Morrison; Marge Parrish;

Welcome and introductions.... By Robert Qualls Chair

Leigh Gibson updated the group on the Dept of mental Health Budget core cuts. Goal is to maintain services to consumer are the # 1 goal. Conf will not be affected in any way and we are going to go forward.

**FIRM UP THE CONFERENCE LOCATION AND COST:**

Leigh currently working with Tan Tara.

Answers to ?;'s.

- They will guarantee 250 guest rooms in the mail tower.
- We told them we are looking at 350 people to attend the conf.
- Price of ballroom depends on how many people attend conference.
- They go by rented rooms. 300 rooms per night = 600.
- If we have 85% of rooms rented for both night. 510 rooms rented all the meeting rooms are complementary. If we have 75-85% occupied (450 -509) the meeting space would be \$5,000.00.If 65% - 75-% 390 – 449 that would be \$6,000 for meeting rooms.
- For two quite rooms would be on the upper floor.
- Charge for all 3 ballrooms would be \$12,000.00 if we did not have the rented rooms.

**Leigh does not want this information on the blog.**

**Make sure we put in the meeting minutes that prices were reviewed.**

### **Goal**

THIS IS BALLROOM RENTAL:

We need 510 rooms to get ballrooms/meeting room space free.

### **MENUES:**

Breakfast: was \$8.00. Midrange one (am. continental breakfast.. fresh fruit; Danish; bagels, breads) is \$10.50 per person.

Lunches: salads; wraps; \$14.75 – 17.00.

Dinner: Salad entre' - \$28.00

This is based on 300 people.

Breakfast - @ \$11.00 X 2 = \$6,600.00

Lunch @ \$17.00 X 2 = \$10,200.00 (eliminate 1 lunch it would be \$5,100)

Dinner @ \$28.00 X 2 = \$16,800.00 (eliminate 1 dinner it would \$8,400)

Recommend that on Sunday we do not offer any food. 2nd day, brkfst; lunch & dinner and third day, breakfast only.

Breakfast \$22.00 per person

Lunch \$17.00

Dinner \$28.00

Gratuity \$15.00 per person approx

\*\*\*\*Total \$82.00 per person for food.

Before we ask for donations, we need to go through Debra Walker.

What do you think about asking Eli Lily in paying for lunch?

Worst Case Scenario:

\$12,000 meeting room

\$25,000 meals

Total \$37,000 Hotel

Have an early-bird fee and after registration date the price could go up.

Group agreed on a conference fee..... \$100.00.....

Have the checks written and sent to Foundation.

Save the date: Need to send out a save the date. Also have the divisions send to providers. Registration begins April 1 and the cutoff date is July 26. (This is also the cutoff date for the hotel)

We need to have the word get out by utilizing the newsletters, the website etc. Also have information at the MH Awareness Day. Champions Banquet

#### DESCRIPTIONS FO THE THREE TRACKS:

1. Wellbeing
2. Building Networks
3. Rights & Responsibilities

We are going to leave the name of the conf the same.

#### **Leadership**

- Building Networks
- Goals Setting
- Effective Advocacy
- Legislative Savvy
- Tapping into resources
- Community Awareness
- Motivational Speaking
- Self Actualization
- Actualizing your potential

#### **Well Being**

- Resiliency
- Peer Support
- Self Esteem/Worth/Purpose
- Budgeting
- Self-Acceptance
- Developing Good Relationships
- Living with Disabilities
- Understanding your disability
- Fun & Relaxation

## **Rights & responsibilities**

- Reducing Stigma
- Self Determination
- How to talk to your doctor
- How to talk to your insurance company
- Assertiveness
- What are my rights
- Guardianship
- Language
  - Burencacy
  - People First Language

## **Presentations & Workshops**

Workshops – keep it 45 minutes and give them 15 minutes in break.

Sunday evening conference starts and have a speaker do the opening remarks (have the speaker be motivational).

### **Call for papers:**

Helen will work on this and send out to the group.

### **Save the Date:**

We may have to send some hard copy, but the majority will go out via electronically.

## **Brochure**

- What the confer is about
- The date; time; location

Have the brochure completed for the March 25 Developmental Disabilities. April 1 to the Champions Banquet. Mental Health Awareness, April 21.

## **Procedure to Solicit Presentations and Workshops**

Need to get this out by February 15 and ask that they are sent back to us by April 15.  
They will send out a draft to the group and ask that they review and reply.

Those assisting in reviewing the submitted program information will be:

CPS -Helen Minth & Anita Morris

ADA - Austin Montague & Judy

DD – Mark Ohrenberg

Helen suggested having a rating scale so everyone is consistent.

Try and have them all reviewed by the end of May.

Gaps:

- Decide who keynotes will be and how many.
- Need to work on the budget.
- How much money are we willing to give a speaker?
  1. Max \$3,000.00

Helen suggested obtaining names and prices and bring back to the group.

Helen Minth will check with Max Starkoft on being a possible speaker.

Next meeting is February 25.

Agenda Items:

- Budget
- Keynote Speakers
- Review the Call for Presentations
- Review where we are.

Please note: Look at the blog.....

